

# PARKSIDE COMMUNITY FOUNDATION PRIMARY SCHOOL

Part of the Garlinge and Parkside Primary Schools and Nurseries Federation

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Monday 22 September 2025

Dear Parents/Carers,

On **Wednesday 24 September**, we will be launching a parent app called 'My Child at School' (MCAS). MCAS is a digital communication and engagement app designed to improve the way schools and parents communicate.

Through the app, we will be able to send texts, emails and announcements directly to parents. We will also be sending communications such as Class Newsletters and Club letters via the MCAS app.

It is really important that you follow the steps below and set up the MCAS app so you can continue to receive important information from the School and stay updated.

- On **Wednesday 24 September** you will be sent an email link inviting you to set up an MCAS account. The link will expire within 24 hours of being sent, so please make sure you action this step in good time.
- The email link will take you to a webpage to set up your username, password and pin code.
- Once your account is set up, you can download the MCAS app in your phone's App store.
- If you have more than one child at Parkside, you will only need 1 MCAS account.

If you have any questions or need support in setting up your account then please contact the School Office. We look forward to communicating with you more effectively using our new MCAS App.

Yours sincerely,

Mrs Anthea McLevy  
**Head of School**

