

Colour of Crayon: _____

Dear.....

I would like to begin by apologising.

Firstly I need to let you know

You are quite right when you say that...

I have an idea about how to make it right between us....

Your.....

Duncan

Persuasive Words and Phrases

plead	beg	forgive me	make it better
apologise	unnecessary	sincerely	
sorry	ashamed	idea	how about